



Board of Directors Application

Please print clearly:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____

Occupation/Former Occupation: _____

Employer: _____

The Historic Fort Steilacoom Association (HFSA) is a 501(c)3 organization whose mission is “sharing and preserving the first U.S. Army Post in the Puget Sound Region with area guests.” The HFSA Board is an all-volunteer, working board whose members work in several capacities and serve on committees to operate the Interpretive Center, Research Library and four historic structures.

Why are you interested in serving on the HFSA Board? _____

What qualifications do you have related to the position? _____

Professional / Community activities: _____

Have you ever been convicted of a misdemeanor crime? Yes / No

Have you ever been convicted of a felony? Yes / No

If requested, would you provide information for a criminal background check? Yes / No

As an HFSA board member, I agree that the following are part of my responsibilities:

- a. Restore and preserve historic Fort Steilacoom.
- b. Perpetuate the significance of the site for the benefit of the public by operating a museum complex.
- c. Present a strong educational program stressing the role of the Fort in Pacific Northwest history.
- d. Ensure the financial health of the Association through sound investments, selling guided tours, collecting membership dues, soliciting donations, securing grants, and holding special events.
- e. Support and recognize Fort Steilacoom's volunteers.

As an HFSA board member, I agree that the following are my requirements and expectations:

- a. Be a member in good standing at the time of election by the membership during the Annual Membership Meeting (held in the fall).
- b. Maintain membership status while serving on the Board.
- c. Comply with the Association's Conflict of Interest Policy.
- d. Serve a two (2) year term on the Board.
- e. Attend and actively participate in membership and Board meetings; may not miss more than thirty percent (30%) of meetings in a twelve (12) month period.
- f. Actively serve on at least one (1) standing committee.
- g. Participate in fundraising and special events, which may include making financial or in-kind contributions to the Association.
- h. Serve as a docent or volunteer during museum open hours.
- i. Represent the Association in a good light to the community and the community to the Board.
- j. Work to enhance the development and growth of the Association.

I agree to the above statements and will work to represent Historic Fort Steilacoom Association with honesty and integrity.

Signature: _____ Date: _____

Sponsoring Board Member Name: _____

References:

Name: _____ Phone: _____

Association to Applicant: _____

Name: _____ Phone: _____

Association to Applicant: _____